

**School Council Meeting**  
*November 17, 2022*  
*Facilitator: Christine Gerber*

**★ AGREEMENTS/NORMS**

Co-chair - Carrie Jung  
 Recording Secretary - Council members will rotate  
 Timekeeper - Nancy Wyse

WHAT	HOW	TIME
<b>CONNECTIONS</b>	Welcome and Introductions <ul style="list-style-type: none"> <li>● Please introduce yourself, your role (caregiver, staff, community member), and why you chose to be on the KLO School Council</li> </ul>	6:00-6:15PM
<b>SCHOOL COUNCIL OVERVIEW</b>	<a href="#"><u>School Council Handbook</u></a> <ul style="list-style-type: none"> <li>● Representative body inclusive of equal numbers of caregivers, staff and community members</li> <li>● Bound by Open Meeting laws - agenda, minutes, open meetings, recorded meetings</li> <li>● Support the implementation of the School Improvement plan &amp; alignment of budget (pgs 2 &amp; 8 in handbook)</li> </ul>	6:15-6:50PM
<b>CO-CHAIR AND RECORDING SECRETARY</b>	Nomination and selection of parent co-chair and the team's recording secretary.	6:50-7:05PM
<b>MEETINGS</b>	Determine monthly meeting dates and times	7:05-7:15PM
<b>AGENDA ITEM FOR NEXT MTG</b>	<ul style="list-style-type: none"> <li>● Develop Norms</li> <li>● Examine KLO's current School Improvement Plan</li> </ul>	7:15-7:25PM
<b>OPTIMISTIC CLOSURE</b>	What is one thing that you are grateful for?	7:25-7:30PM

**NOTES:**

**Team Members present:** Christine Gerber, Nancy Wyse, Carrienne Jung, Ruth Wong, Claire Yu, Natalie Lang, Jennifer Climaco and Sarah Washington.

Team members not in attendance: Jason Alves, Community Member and Rafael Rivera, caregiver.

Chris Gerber began the meeting by reviewing the agenda and starting off with introductions. Our newest team members are Claire Yu, caregiver, Natalie Lang, School Social worker, Jennifer Climaco, 1st grade SEI teacher, and Sarah Washington, 2nd grade classroom assistant. Returning members are Carrienne Jung, caregiver, Ruth Wong, community representative, Christine Gerber, Principal and Nancy Wyse, Family Liaison.

The team then discussed the purpose of the School Council, paying particular attention to the guidelines around Open Meeting laws, a quorum and the decision-making process. We then spent 10 minutes reviewing the purpose of the School Council. When we came back together some members were surprised to read some expectations or additions, like a cps issued email account, actively recruiting people to attend meetings and being present at community events to discuss the School Council. Another member appreciated the focus on Racial equity and inclusivity. We discussed the importance and challenges around bringing in more diverse members and not doing so on a “token” basis, but in a truly authentic way. It was also discussed how sometimes the inherent structures of these types of teams are not inclusive.

After reviewing the Handbook, we moved into the selection of the co-chair. After a brief discussion, Chris Gerber made the motion to nominate Carrienne Jung as the co-chair. The motion was seconded by Nancy Wyse and approved by a vote of 8-0.

The team then discussed the role of recording secretary. After a brief discussion, Chris Gerber made the motion to have this role be shared among the team members, minus the co-chairs and Nancy Wyse. The motion was seconded by Nancy Wyse and approved by a vote of 8-0.

We then discussed a role to timekeeper. Nancy Wyse volunteered to take on this role. A motion was put forth by Chris Gerber to have Nancy Wyse be the timekeeper for all the KLO School council meetings. This motion was seconded by Carrienne Jung and approved by a vote of 8-0.

The team then moved to a discussion of our future meetings. After a discussion, we selected the following dates for our future School Council meetings:  
December 7, January 11, February 8, March 8, April 12, May 10 and June 7 all from

6-7:30PM. A motion was made by Chris Gerber to select these meeting dates and the time. It was seconded by Nancy Wyse and approved by a vote of 8-0.

We also discussed meeting in person vs meeting via Zoom. The team weighed in that Zoom worked better for most families and allowed for the possibility of more caregivers, school personnel and community members to join. Chris Gerber then made the motion to hold our KLO School Council Meeting virtually for the 22/23 School Year. This motion was seconded by Carrieanne Jung and approved by a vote of 8-0.

The team then discussed agenda items for the next meeting including setting norms for our team and reviewing the current KLO School Improvement plan and SIP Budget.

We ended our meeting with an optimistic closure.

A motion to adjourn was made by Chris Gerber, seconded by Nancy Wyse and approved by a vote of 8-0.